



POLICY 9

On-site Supervision of Students

PURPOSE:

- To ensure adequate on-site supervision of students to meet the school's legal duty of care responsibilities.

IMPLEMENTATION:

- The Principal is responsible for making and administering arrangements for the supervision of students
- Teachers are responsible for carrying out their assigned duties in such a way that protects students from reasonably foreseeable risks of injury including hazards that are known or hazards that could have been foreseen and prevented.
- The Principal will use a roster system to allocate teachers to yard supervision. Yard supervision includes before school, recess and lunch breaks, and after school.
- When assessing whether the supervision of students entering or exiting the school is adequate, the Principal will consider:
 - which entry/exit points should be or are used by students
 - whether any entry or exit points should be locked, designated as out of bounds, or supervised
 - road traffic conditions
 - designated pick up and drop off areas
- Supervision of students is available from 8:45am to 3:30pm, unless otherwise advised by the School.
- Parents/carers are informed as to when supervision of students is available before and after school, and that outside these times supervision and/or the collection of students is the responsibility of parents/carers.
- Students must be signed out of the school if departing prior to dismissal time. A record of early departures is to be kept at the office and completed for all students departing the school early.

REFERENCE/RELATED POLICY:

- Duty of Care Policy
- Excursions and Camps Policy
- Visitors Policy

EVALUATION

This policy will be reviewed;

- as part of the school's three year review cycle.

This policy was ratified by School Council on 15/06/2017